



Notice of meeting of

Executive Member For Corporate Services and Advisory Panel

To:	Councillors Healey (Chair), Jamieson-Ball (Executive Member), Looker, Pierce and R Watson
Date:	Tuesday, 18 March 2008
Time:	5.30 pm
Venue:	The Guildhall, York

AGENDA

Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

10:00 am on 17 March 2008, if an item is called in *before* a decision is taken, *or*

4:00 pm on 20 March 2008, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

1. **Declarations of Interest**

At this point, members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. Exclusion of Press and Public

To consider the exclusion of the press and public from the meeting during consideration of the following:

Annexes A-C to Agenda Item 7 (National Non-Domestic Rates, Sundry Debtors, Council Tax and Overpaid Housing Benefit and Car Park Charges Accounts Submitted for Write-Off) on the grounds that it contains information which is likely to reveal the identity of an individual and relating to the financial or business affairs of any particular person. This information is classed as exempt under paragraphs 2 & 3 of Schedule 12A to Section 100A of the Local Government Act 1972 (as revised by The Local Government (Access to Information) (Variation) Order 2006).

Annexes 2 & 4 of Annex A to Agenda Item 9 (Audit & Fraud Shared Service – Business Options) on the grounds that it contains information relating to any individual and the financial or business affairs of any particular person (including the authority holding that information). This information is classed as exempt under paragraphs 1 & 3 of Schedule 12A to Section 100A of the Local Government Act 1972 (as revised by The Local Government (Access to Information) (Variation) Order 2006).

3. Minutes (Pages 1 - 6)

To approve and sign the minutes of the meeting of the Executive Member for Corporate Services and Advisory Panel held on 29 January 2008.

4. Public Participation

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Executive Member's remit can do so. The deadline for registering is Monday 17 March 2008, at 5.00 pm.

5. Forward Plan Update (Pages 7 - 18)

To receive an update on the Resources Directorate items which are listed on the Forward Plan.

Executive Member to consider the advice of the Advisory Panel upon the following items of business and to make a decision on those items or to note the information as required:

ITEMS FOR DECISION

6. Resources Directorate Plan (Pages 19 - 38)

This report seeks approval for the final version of the Directorate Plan for Resources.

7. National Non-Domestic Rates, Sundry Debtors, Council Tax and Overpaid Housing Benefit and Car Park Charges Accounts Submitted for Write-Off (Pages 39 - 56)

This report asks for Executive Member approval to write-off irrecoverable accounts each one over £2,000 in value, for National Non-Domestic Rates, Sundry Debtors and Housing Benefit Overpayments. It also provides details of the value of other irrecoverable accounts under £2,000 that have been written-off under delegated authority in the current financial year.

8. Review of the Council's Counter Fraud Policies (Pages 57 - 80)

This report seeks approval for the adoption of a new Counter Fraud and Corruption Policy, along with a refreshed Fraud and Corruption Prosecution Policy to further strengthen and improve overall governance arrangements at the Council.

9. Audit & Fraud Shared Service - Business Options (Pages 81 - 158)

This report advises Members of the progress which has been made to date in developing the shared audit and fraud service initiative with North Yorkshire County Council (NYCC). It also seeks Executive Member approval to proceed with the project as originally defined and to implement an appropriate long term structure for the service.

ITEMS FOR INFORMATION

10. Update on the Local Housing Allowance (LHA) (Pages 159 - 168)

This report provides an update to Members on the work being done to implement the new Local Housing Allowance from April 2008 and also sets out details of the Safeguard Policy.

URGENT BUSINESS

11. Any Other Matters which the Executive Member decides are urgent under the Local Government Act 1972.

Democracy Officer:

Name: Tracy Johnson

Contact details:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.